

BETHESDA LUTHERAN CHURCH
COUNCIL MEETING SUNDAY, February 11, 2024
Minutes

Our Mission: To proclaim, celebrate, and share the love of Christ with our neighbors through an accepting, caring community.

M/S/P = Moved/Seconded/Passed

Called to order at 12:15 pm: Jeff

Present: Heidi Fish, Jonathan Evans, Paul Larmore, Jeff Molitor, Wendell Wettland, Karen Carroll, Keith Cottrill, Joy Halladay (observer)

Absent: Sue Rasmussen

Devotions: Keith—1 Corinthians 13

Approve Minutes from January 7: M/S/P ([as amended](#))

Pastor's Report: Heidi

- Don't want people to fall through cracks
- Lenten study: Bethesda mission planning focus
- Needs to focus on caring for her Father.

Treasurer Report: Jonathan

- Accounts (2/11):
 - Checking: \$6,539
 - Savings: \$10,999
 - Bethesda CS: \$5,000* (assumed total, funds mixed into savings)
 - Rental Account: \$7,935
 - Rental Deposit: \$600
 - Working Capital: \$500
- Motion to move \$2935 in the Rental Account to Savings and maintain a balance in Rental of \$5000.
M/S/P
- Move to inform congregation that designated funds have been used and new budgeting moving forward. M/S/P
- Servant Keeper Cloud: have not purchased. Waited until giving statements went out.
- Accountant is working. Need to schedule meeting to discuss ongoing needs.
- Motion to pay Sue for finishing 2023 taxes and bills not to exceed \$400, paid from Office Admin Payroll line item. M/S/P
- MLT Cares: Motion to appoint Joy, Jonathan, and Keith as authorized members of the MLT & Brier Chamber of Commerce group, MLT Cares, a neighborhood community service provider network.
M/S/P

COMMITTEES:

- Worship and Music:
 - Do we need to purchase music? Heidi will purchase needed music for choir to use.
 - Next WAM Zoom meeting: need to schedule this week
 - Bulletin for Wednesdays
- Finance Committee:

- Recommends that the Church Council adopt a policy that undesignated windfalls, bequests, and/or unexpected income be distributed as follows: 10% Benevolence, 10% Capital Fund, and 80% General Savings.
- Motion to adopt above recommendation of Finance Committee with intent to incorporate into our Constitution and Bylaws. M/S/P
- Facilities: Still working to fix the window at the rental? Still broken.
- BCS: We need an accurate figure for where the funds stand.

OLD BUSINESS:

- Motion to direct Pastor Heidi (with support) to devise a plan for long-term planning by Feb. 18 to be approved by the Executive Council. M/S/P
- Long Term Planning

NEW BUSINESS:

- Motion to direct Christina to update the website with Lenten events and information that Heidi will provide by end of day. M/S/P
- Men's Breakfast: Concerns about orange juice. Need to-go containers
- Motion to establish lines of accountability for supporting Men's Breakfast and Community Dinners. Motion to table structure of support discussion until next council meeting. M/S/P
- Engagement with LPA and Enterprise: Enterprise to give grant of \$2000 to cover cost of working with LPA contingent on Bethesda committing a minimum of two members to get Enterprise development training.
- Motion to empower Executive Committee to engage with Enterprise development training cohort pending logistics provided by Jonathan by next Sunday. M/S/P
- Permanent Treasurer: Motion to appoint Jonathan Evans to Church Council in the office of Treasurer to fill the office resigned by Sue Rasmussen, pending a vote of the congregation on April 7, 2024; and Paul Larmore be named Financial Secretary; and on a temporary basis the Financial Secretary will provide backup for Treasurer; with Diane Brown as backup to Financial Secretary. M/S/P
- Office Administration: Motion to authorize the Executive Council to post job opening of Office Manager (title and JD TBD). M/S/P
- Want to schedule AVP workshop for Council on Friday, May 17—Saturday, May 18.

Action Items:

- Heidi will provide Christina with information to update the website by the end of today.
- Heidi will devise a plan (with support from others) for long-term planning by Feb. 18 to be approved by the Executive Council.
- Treasurer will Pay Sue for finishing 2023 taxes and bills not to exceed \$400.
- Wendell will let his friend know that the council is aware of Men's Breakfast issues and is addressing them.
- Update WA Secretary of State report to list Treasurer Jonathan Evans as a governor of Bethesda Lutheran Church. Remove Keith Cottrill as check signer due to Jonathan and Keith living in the same household.
- Heidi will write a job description for the role of Office Manager to bring to Exec. Committee by Sunday, February 18.
- Heidi will schedule AVP workshop and facilitators for May 17–18.

PLACEHOLDERS Let's not forget:

- Mountlake Terrace Street Widening
- Reinstate Hospitality Committee

- Event Approval Form: Appoint a couple of people to edit wordage.
- Visitation Board: Created?
- AVP
- VBS
- Choir
- Alcohol policy

Next Council meeting: March 17, 2024, at 12:00 PM

Next Congregational Meeting: April 7, 2024, at 12:00 PM

Devotions:

- March — Heidi Fish
- April — Jeff
- May — ???

Meeting adjourned: 2:35 PM