

**BETHESDA LUTHERAN CHURCH
COUNCIL MEETING SATURDAY, DECEMBER 9, 2023
MINUTES (Edited 1/7/2024)**

Our Mission: To proclaim, celebrate, and share the love of Christ with our neighbors through an accepting, caring community.

M/S/P = Moved/Seconded/Passed

Called the meeting to order at 12:30 PM

Present: Paul Larmore, Karen Carroll, Wendal Wettland, Jeff Molitor, Keith Cottrill, Jonathan Evans (non-council facilitator)

Absent: Heidi Fish (Pastor), Sue Rasmussen (Treasurer)

Devotions – Jeff offered prayer

Approve Minutes from November 19, 2023, M/S/P

Pastor's Report:

- Skipped

Treasurer Report – Jonathan reported

- **Accountant Alison sent a contract and invoice for approval**
- **We need to scan and send paper records to Alison**
- **Move to appoint Jonathan as Interim Treasurer for 90 days to assist Sue. M/S/P (Term ends March 8, 2024)**

COMMITTEES:

- Worship and Music: Vic is out December 31. We need coverage for the pianist role.
- Finance Committee: No new business.
- Facilities: No new business.
- BCS: No new business.

OLD BUSINESS:

- Budget: Approve budget to recommend at Congregational Meeting on Sunday, December 17, 2023.
- Missed two week notification requirement for meeting on 12-17.
- Need to reschedule and notify Members in writing of **new Congregational Budget Meeting on December 31 at 11:30 am.**

NEW BUSINESS:

- Jonathan presented [a document](#) that shows 2022 Actuals, 2023 Projected Actuals, 2024 Proposed Budget, 2024 Alternative 1-Cuts, and 2024 Alternative 2 - Sell Rental House. **See Attached**
- Recommend to the congregation to pass the 2024 budget and authorize the sale of the church's rental house and use the profits thereof only to the extent absolutely necessary to offset expenses and to require the church council to develop a five-year plan for growth, sustainability, and stewardship of the church with input from the congregation by the end of July 2024. M/S/P
- Questions: Can we keep garden and parking? Cost to retain agent and sell?

PLACEHOLDERS Let's not forget:

- Servant Keeper: Paul proposes to adopt Servant Keep Online for \$59.99/month.
 - Motion to table until **January 2024**. M/S/P
- Mountlake Terrace Street Widening:
- Reinstate Hospitality Committee
- Event Approval Form: Appoint a couple of people to edit wordage.
- Visitation Board: Created?

Next Council Meeting: January 7, 2024 at 12:30 PM

Next Congregational Meeting: December 31, 2023 at 11:30 AM

Devotions: January - Jonathan Evans

February - Keith Cottrill

March - Heidi Fish

Adjourned at 2:15 PM

Bethesda Lutheran Church - Revenue & Expenses

Income	2022 Actuals	2023 Project ed	2024 Proposed Budget	2024 Alternative 1 - CUTS	2024 Alternative 2 - SELL RENTAL
Offerings	\$75,919	\$95,000	\$120,000	\$120,000	\$105,000
Rental house	\$19,000	\$19,000	\$20,000	\$25,000	\$14,500
Facility Rentals	\$695	\$720	\$720	\$1,200	\$1,200
Westway Church	\$3,900	\$3,600	\$5,200	\$7,800	\$7,800
Thrivent	\$727	\$1,500	\$1,500	\$1,500	\$1,500
Fundraising	\$1,743	\$3,000	\$3,000	\$0	\$0
Misc.	\$244		\$1,000	\$1,500	\$1,500
Total Income	\$102,228	\$122,820	\$151,420	\$157,000	\$131,500
Expenses	2022	2023	2024	2024	2024
Utilities					
Puget Sound Energy	\$2,833	\$3,087	\$4,000	\$4,000	\$4,000
PUD	\$4,941	\$5,159	\$5,200	\$5,200	\$5,200
Water & Sewer	\$4,209	\$4,635	\$5,000	\$4,500	\$4,500
Waste Management	\$1,222	\$1,755	\$1,800	\$1,800	\$1,800
Comcast Int/Phn	\$2,803	\$3,007	\$3,100	\$3,100	\$3,100
Ziply Fiber	\$1,336	\$1,333	\$1,335	\$1,335	\$0
Total	\$17,343	\$18,976	\$20,435	\$19,935	\$18,600
Office					
Supplies	\$676	\$704	\$710	\$710	\$710
Copier License	\$5,313	\$3,640	\$3,650	\$3,650	\$3,650
Copier Usage	\$1,193	\$1,947	\$1,950	\$1,950	\$1,950
Licenses	\$407	\$252	\$255	\$255	\$255
Website (annual)	\$194	\$194	\$194	\$194	\$194
Computer	\$221	\$0	\$0	\$0	\$0
Web Hosting	-	-	-	-	-
Total	\$8,003	\$6,738	\$6,759	\$6,759	\$6,759
Pastoral Salary & Benefits					
Portico Benefits	\$8,889	\$6,839	\$10,356	\$10,356	\$10,356
Salary	\$49,920	\$63,720	\$70,621	\$50,621	\$70,621
SS Offset		\$2,400	\$5,400	\$5,400	\$5,400
Continuing Education	-	\$1,000	\$1,000	\$1,000	\$1,000
Mileage	-	\$2,500	\$2,500	\$2,500	\$2,500
L&I	\$330	\$335	\$335	\$335	\$335

Professional Expenses	\$569	\$1,094	\$1,500	\$1,500	\$1,500
Total	\$59,708	\$77,887	\$91,712	\$71,712	\$91,712
Church Staff Salary & Benefits					
Office Administrator Salary	\$14,005	\$14,790	\$16,640	\$16,640	\$16,640
AV Specialist	\$10,260	\$14,234	\$14,950	\$0	\$14,950
Worship Leader	\$9,020	\$11,551	\$11,560	\$11,560	\$11,560
Treasurer/Accountant	\$4,500	\$4,500	\$4,500	\$0	\$0
IRS Taxes	\$4,592	\$4,399	\$4,450	\$4,450	\$4,450
L&I	\$347	\$368	\$440	\$440	\$440
FMLA	\$106	\$109	\$110	\$110	\$110
WA Cares	\$0	\$40	\$50	\$50	\$50
ALCM Dues	\$45	\$45	\$45	\$45	\$45
Total	\$42,876	\$50,037	\$52,745	\$33,295	\$48,245
Worship					
Altar / Communion	\$152	\$487	\$490	\$490	\$490
Pulpit Supply	\$1,200	\$1,600	\$2,800	\$2,800	\$2,800
Substitute Pianist	\$1,200	\$800	\$800	\$800	\$800
Piano Tuning	\$200	\$200	\$200	\$200	\$200
Total	\$2,752	\$3,087	\$4,290	\$4,290	\$4,290
Benevolence					
ELCA - NW Synod	\$695	\$3,439	\$4,800	\$0	\$4,050
Food Bank	\$0	\$500	\$500	\$500	\$500
LCS NW	\$0	\$700	\$700	\$700	\$700
Total	\$695	\$4,639	\$6,000	\$1,200	\$5,250
Facilities					
Maintenance & Repairs	\$563	\$101	\$100	\$100	\$100
Janitorial Supplies	-	-	\$0	\$0	\$0
Elevator	\$1,535	\$162	\$200	\$200	\$200
Improvements	-	-	\$0	\$0	\$0
Safety Equipment	-	\$140	\$150	\$150	\$150
Dishwasher Rental	\$2,035	\$2,393	\$2,400	\$2,400	\$2,400
Redi National Pest	\$744	\$1,180	\$1,890	\$1,890	\$1,890
Total	\$4,877	\$3,976	\$4,740	\$4,740	\$4,740
Church Van					
Insurance	\$987	\$987	\$990	\$0	\$990
Registration	\$153	\$152	\$155	\$0	\$155
Maintenance / Gas	\$1,000	\$306	\$350	\$0	\$350

Total	\$2,140	\$1,445	\$1,495	\$0	\$1,495
Special Events/Appreciation					
Hospitality	\$200	\$0	\$500	\$0	\$500
Outreach	\$542	\$0	\$900	\$0	\$500
Total	\$742	\$0	\$1,400	\$0	\$1,000
Committees					
Stewardship	\$0	\$200	\$200	\$200	\$200
Finanace	\$387	\$966	\$780	\$5,580	\$5,580
Total	\$387	\$1,166	\$980	\$5,780	\$5,780
Miscellaneous Expenses					
Insurance	\$5,009	\$5,470	\$6,000	\$6,000	\$6,000
Education Materials	\$0	\$62	\$100	\$100	\$100
Zoom (annual fee)	\$0	\$166	\$170	\$170	\$170
Vanco (monthly fees)	\$79	\$148	\$150	\$150	\$150
Sundays & Seasons	\$449	\$493	\$500	\$500	\$500
Conferences	\$210	\$0	\$500	\$500	\$500
Totals	\$5,747	\$6,339	\$7,420	\$7,420	\$7,420
Total Expenses	\$ 145,269	\$ 174,289	\$ 197,976	\$ 155,131	\$ 195,291
Income less Expenses	\$ (43,041)	\$ (51,469)	\$ (46,556)	\$ 1,869	\$ (63,791)